



WHS Hazardous Chemicals Policy & Procedure

Table of Contents

<i>List of Figures.....</i>	<i>i</i>
<i>List of Tables.....</i>	<i>i</i>
<i>Version Control</i>	<i>i</i>
1.0 POLICY.....	1
1.1 PURPOSE	1
1.2 SCOPE.....	1
1.3 POLICY STATEMENT(S):.....	2
1.4 RESPONSIBILITIES:	2
1.5 REVIEW AND EVALUATION:	3
2.0 PROCEDURES	4

LIST OF FIGURES

No table of figures entries found.

LIST OF TABLES

Table 1: Version Control	i
Table 2: Redhill Hospitality Properties.....	1

VERSION CONTROL

Table 1: Version Control

Version	Date	Author	Approval	Comments
0.1	1 May 23	Guy Peterson	James Hyndes	Initial Draft
1.0	5 May 23	Guy Peterson	James Hyndes	First Release

1.0 POLICY

1.1 PURPOSE

The purpose of this policy is to ensure that all workers, contractors, and guests are protected from the potential hazards associated with the use, storage, and handling of hazardous chemicals at the motel. This policy aims to promote a safe and healthy workplace by minimising the risk of exposure to hazardous chemicals and ensuring that all necessary precautions are in place.

1.2 SCOPE

This Policy applies to all Redhill Hospitality business operations identified in Table 2 below.

Table 2: Redhill Hospitality Properties

Motel Name	Entity Name	ABN	Address
Boulevard Motor Inn	RRAF2 MILDURA PTY LTD	74 652 768 217	385 Deakin Ave Mildura 3500
Crest Motor Inn	The Trustee for Redhill Hospitality Unit Trust	61 102 953 809	60 Crawford Street Queanbeyan 2620
John Hunter Motel	RRAF JH PTY LTD	35 646 161 239	91 Maitland St Muswellbrook 2333
Peninsula Nelson Bay Motel & Serviced Apartments	RRAF NBP PTY LTD	57 638 570 466	52 Shoal Bay Road Nelson Bay 2315
Redhill Cooma Motor Inn	REDHILL COOMA PTY LTD	15 624 995 946	35 Sharp Street Cooma 2630
Redhill Tamworth Motor Inn & Conference Centre	REDHILL TAMWORTH PTY LTD	27 633 786 919	236 Goonoo Goonoo Rd, South Tamworth NSW 2340
Centrepont Motor Inn	Rraf2 Rocky Pty Ltd	86 657 725 098	35 Sharp Street Cooma 2630
Seagulls Resort	RRAF2 TOWNS PTY LTD	87 656 987 209	74 The Esplanade Belgian Gardens, Townsville, 4810
The Henry Parkes Motel Tenterfield	REDHILL TENTERFIELD PTY LTD	88 661 440 928	144 Rouse Street, Tenterfield, 2372
The Oxley Motel Dubbo	RRAF2 DUBBO PTY LTD	91 652 546 337	79-85 Cobra Street Dubbo 2830

1.3 POLICY STATEMENT(S):

Redhill Hospitality is committed to providing a safe and healthy environment for all workers, contractors, and guests, and to complying with the Australian Work Health and Safety Act 2011 with respect to hazardous chemicals. We recognise that the use of hazardous chemicals can pose serious risks to the health and safety of individuals on the premises, and we are committed to preventing incidents and minimising their impact.

Each motel will ensure compliance with this policy by:

- 1) Identifying, classifying and maintaining a Safety Data Sheet (SDS) for all hazardous chemicals used, stored, or handled on the premises, and ensuring that all workers, contractors, and guests are aware of the potential hazards associated with these chemicals.
- 2) Ensuring that all hazardous chemicals are stored and handled in accordance with the relevant Australian Standards and in a manner that minimises the risk of exposure to workers, contractors, and guests.
- 3) Ensuring that all workers and contractors are provided with appropriate personal protective equipment (PPE) if required when working with hazardous chemicals.
- 4) Conducting regular hazardous chemical training for all workers, contractors, and other stakeholders, to ensure that they are aware of the hazards associated with hazardous chemicals and their responsibilities in the event of an incident.
- 5) Conducting regular inspections and audits of hazardous chemical storage areas and ensuring that all hazardous chemicals are appropriately labelled and stored in accordance with the relevant Australian Standards.
- 6) Ensuring that all hazardous chemicals are disposed of in accordance with the relevant Australian Standards and in a manner that minimises the risk of harm to workers, contractors, and the environment.

1.4 RESPONSIBILITIES:

- 1) All workers and contractors have a responsibility to report any potential hazards associated with hazardous chemicals to their supervisor or manager.
- 2) General Managers have a responsibility to:

- a) Ensure that all necessary precautions are in place;
- b) Ensure that all workers and contractors are trained in hazardous chemical management, and that regular inspections and audits are conducted.
- c) Ensure compliance with this Policy and Procedure.
- d) Report any violations of this policy by submitting a 'Workplace Incident Report' through Redhill Hospitality Hub.

1.5 REVIEW AND EVALUATION:

This policy will be reviewed and evaluated on a regular basis, to ensure ongoing effectiveness and compliance with legislative and regulatory requirements.

2.0 PROCEDURES

Each individual Motel identified in Table 2: Redhill Hospitality Properties is to follow the below procedures:

- Step 1: Identify all hazardous chemicals used, stored, or handled on the premises.
- Step 2: Provide a Safety Data Sheet (SDS) for all hazardous chemicals used, stored, or handled on the premises
- Step 3: Document the hazards associated with each hazardous chemical.
- Step 4: Ensure the safe storage and handling of hazardous chemicals is maintained.
- Step 5: Provide signage of hazardous chemical storage areas.
- Step 6: Develop procedures for the use of appropriate PPE when working with hazardous chemicals.
- Step 7: Ensure that the disposal of hazardous chemicals is conducted in accordance with Australian Standards to minimise the impact to the environment.
- Step 8: Conduct regular hazardous chemical training for all workers, contractors, and other stakeholders.